



ALIA Victoria Library and Information Award (VLIA) Terms of Reference

1.0 Purpose

The ALIA Victoria Library and Information Award (VLIA or the Award) is presented annually by ALIA Victoria (“ALIAVic”) to recognise and celebrate outstanding contributions to the library and information profession in Victoria. The award honours individuals for exceptional achievements, innovation, and commitment to advancing library and information services in Victoria. It aligns with ALIA’s mission to empower the profession through leadership, advocacy, and the delivery of quality services.

2.0 Selection Criteria

2.1 The criteria for the VLIA will be published and made available to potential nominees, ensuring transparency and fairness in the selection process. The criteria may be reviewed and changed annually by ALIAVic, taking into consideration the evolving needs and challenges of the library and information profession.

2.2 The criteria may include factors such as leadership, innovation, impact on the profession, and contributions to the library and information community

3.0 Eligibility

3.1 The VLIA is open for nomination to any individual in the library and information profession, or professional research in Victoria, and who is a financial member of ALIA (personal or institutional).

3.1.1 Current sitting members of the ALIAVic Committee (the Committee) and members of the judging panel are ineligible for nomination.

3.2 Nominees must have made significant contributions that have had a positive impact on the library and information profession, either through innovative practices, notable projects, exceptional leadership, or other relevant achievements.

3.3 ALIAVic reserves the right to not present an award in any given year if there are no eligible nominees or if the nominated recipients are not judged to be worthy of the award.

4.0 Recipient Selection

4.1 Nominations for the VLIA will be invited from ALIA members in Victoria, library professionals, institutions, and the wider community.

4.2 A panel comprising members appointed by ALIAVic in accordance with the Judging Panel Terms of Reference (JP ToR) will review the nominations and assess them against the selection criteria.

4.3 The panel shall consider the established criteria for the VLIA, which may include factors such as leadership, innovation, impact on the profession, and contributions to the library and information community

4.4 The panel shall apply a fair and unbiased approach in evaluating the nominations in accordance with the JP ToR.

4.5 The panel will select a short list of up to five (5) nominees from the nominated candidates, and one (1) winner from the shortlist.

5.0 Awards Ceremony

5.1 The Award shall be presented at an Awards Ceremony (Ceremony), the details of which will be organised by ALIAVic and may vary from year to year.

5.2 There will be a small cost for attendance at the Ceremony

5.2.1 Attendees who are not members of ALIA will incur an attendance fee of at least 33% more than the member cost.

5.2.2 Shortlisted nominees will receive complimentary attendance as part of their shortlisting.

6.0 The Award

6.1 ALIA National is providing the winner of the Award a financial prize to be determined by ALIA National. The amount of the prize may be subject to review by ALIA National.

6.2 ALIAVic will provide a Perpetual Trophy (Trophy) which the winner may hold for 1 year, until the next Ceremony. The winner's name will be added to the list of winners on the trophy, along with the year that they won.

6.3 The winner must return the Trophy to ALIAVic at least one month before the next Ceremony. If the Trophy is lost or damaged the recipient may be liable for the replacement of the Trophy. A decision on liability will be made by ALIA National based on the circumstances.

7.0 Funding and Sponsorships

7.1 Sponsorship opportunities are available for the VLIA and may be reviewed annually by ALIAVic.

7.2 Sponsorships may cover the cost of providing food, drinks, and/or entertainment at the Ceremony

7.3 Sponsors will receive appropriate acknowledgement during the Ceremony, and in promotional materials related to the VLIA.

7.4 The Award itself may not be sponsored, and no sponsor's branding may appear on the Trophy.

7.5 If a Welcome to Country speaker is hired to speak at the Ceremony, ALIAVic shall cover the full cost of speaker fees. The Welcome to Country speaker shall not be covered by a sponsor.

8.0 Publicity and Promotion

8.1 ALIAVic will promote the VLIA through various channels, including its website, social media platforms, and relevant professional networks.

8.2 The announcement of the winner will be widely publicised to raise awareness of their accomplishments and inspire others in the library and information profession.

8.3 ALIAVic may, with approval from and/or in cooperation with ALIA National, seek media coverage and engage with local press to further highlight the significance of the VLIA and its impact on the library and information community in Victoria.

8.4 The recipient of the Award will be reported in the ALIA Annual Report and on the ALIA website.

Note: these Terms of Reference provide a general framework for the VLIA. The specifics of each award cycle, including key dates, nomination procedures, and additional details, will be communicated through official channels by ALIAVic.